



**POLK COUNTY COMMISSIONERS COURT**

**August 13, 2002**  
**10 00 A M**

Polk County Courthouse 3rd floor  
Livingston Texas

2002-085

**NOTICE** is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above at which time the following subjects will be discussed

**Agenda topics**

- 1 CALL TO ORDER
- 2 PUBLIC COMMENTS
- 3 INFORMATIONAL REPORTS
- 4 APPROVAL OF MINUTES OF THE MEETING OF July 23 2002 (Regular)
- 5 CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING FOR RURAL EDUCATION SYSTEM NETWORK (RESNET) SERVICES
- 6 CONSIDER COUNTY TREASURER S REQUEST TO APPROVE RESOLUTION AMENDING TEXPOOL AUTHORIZED REPRESENTATIVES
- 7 CONSIDER ADVERTISING FOR REQUEST FOR PROPOSALS (RFP S) FOR INDEPENDENT AUDIT SERVICES
- 8 CONSIDER ANY/ALL NECESSARY ACTION PERTAINING TO BID #2002-08 "SALE OF SURPLUS GENERATOR
- 9 CONSIDER ACCEPTANCE OF ROADS IN FOREST HILLS SUBDIVISION PCT 2 PENDING PROPERTY OWNERS PAYMENT OF COSTS TO BRING EXISTING ROADS TO STANDARDS
- 10 CONSIDER APPROVAL OF CONTRACT WITH UTMB FOR PROVISION OF INDIGENT HEALTHCARE SERVICES
- 11 CONSIDER REQUEST OF VETERANS SERVICE OFFICER TO ATTEND ANNUAL STATEWIDE CONFERENCE IN SEPTEMBER
- 12 CONSIDER APPROVAL OF PERMANENT ROAD FUND EXPENDITURE IN THE AMOUNT OF \$30 242 93 (TAYLOR LAKES BARNETT ROAD LAKE LIVINGSTON 1) PCT 1
- 13 CONSIDER AMENDMENT TO CONTRACT WITH SANTEK ENVIRONMENTAL REGARDING PROCESS AND CALCULATION OF TIPPING FEES
- 14 CONSIDER APPROVAL OF GUIDELINES FOR THE BILINGUAL INCENTIVE/SPANISH AS A SECOND LANGUAGE PROGRAM
- 15 CONSIDER APPROVAL OF BUDGET REVISIONS #2002-21(a)
- 16 CONSIDER APPROVAL OF BUDGET AMENDMENTS AS FOLLOWS
  - Increase Waste Management Revenues to reflect Santek contract payments in the amount of \$119 086 91
  - Increase Judicial salaries/benefits to account for transfer of 411<sup>th</sup> Court Reporter to Polk County from San Jacinto County including adjustments to pro-rata reimbursements in the amount of \$54 365 51
  - Increase Retirement funds to provide County s portion of TCDRS Buyback for three employees, totaling \$11 288 16 - from General Fund balance
  - Increase General Fund revenue to record Indigent Health Care reimbursements in the amount of \$82 565 87
- 17 CONSIDER APPROVAL OF SCHEDULE OF BILLS
- 18 CONSIDER APPROVAL OF PERSONNEL ACTION FORMS

**ADJOURN**

By John P Thompson County Judge

Posted August 7 2002

I the undersigned County Clerk do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public at all times on Wednesday August 7 2002 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting

BARBARA MIDDLETON COUNTY CLERK

  
Deputy

FILED  
AUG - 7 11 5 20  
CLERK'S OFFICE  
POLK COUNTY TEXAS



August 13, 2001  
10 00 a m.

COMMISSIONERS COURT

of Polk County, Texas

County Courthouse, 3rd floor  
Livingston, Texas

ADDENDUM to Posting # 2002-085

The following will serve to amend the Agenda of the Commissioners Court Meeting scheduled for August 13, 2002 at 10 00 A M

AMEND TO READ

16 CONSIDER APPROVAL OF BUDGET AMENDMENTS <sup># 2002-21</sup> AS FOLLOWS (in addition to items listed on original Agenda posting)

- Correction to reverse entry on #2002 19 in the amount of \$5 793 00
- Correction to reverse entry on 2002 20 in the amount of \$4 199 76
- Increase "Autopsies" line item from Gen Fund balance in the amount of \$5 080 00
- Increase Env Enf Vehicle repair and related insurance reimb In the amount of \$9,242 88
- Increase Sheriff's Dept vehicle repair and related insurance reimb In the amount of \$1 408 74
- Record Pct 1 reimb for materials and related Perm Road expense in the amount of \$5 000 00
- Record Pct 2 reimb for materials and related construction expense in the amount of \$57 789 93
- Record Pct 2 re budgeting from FY01 Perm Road Fund Balance in the amount of \$24 004 87
- Record Pct 3 revenue of surplus sale and related increase of tire/tube exp of \$408 80
- Correction to reverse entry on 2002 15 in the amount of \$23 000 00

(delete)

- Judicial salaries/benefits transfer in the amount of \$54 365 51

AMEND TO ADD,

19 CONSIDER APPROVAL OF PCT 2 PERMANENT ROAD FUND EXPENDITURE IN THE AMOUNT OF \$3 600 00

Commissioners Court of Polk County Texas

Dated Friday August 9 2002

By John P. Thompson  
John P. Thompson County Judge

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum at the door of the Polk County Courthouse at a place readily accessible to the general public at all times on Friday August 9 2002 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

BARBARA MIDDLETON COUNTY CLERK

BY Schelana Walker Deputy

FILED AND RECORDED  
OFFICIAL PUBLIC RECORDS  
POLK COUNTY TEXAS  
2002 AUG - 9 PM 3 44  
Barbara Middleton  
BARBARA MIDDLETON  
COUNTY CLERK POLK CO

STATE OF TEXAS }  
COUNTY OF POLK }

VOL. 48 PAGE 817  
DATE AUGUST 13, 2002  
"REGULAR" MEETING  
All members Present

**"COMMISSIONERS COURT"  
POSTING # 2002 - 085**

BE IT REMEMBERED ON THIS THE 13<sup>th</sup> DAY OF AUGUST, 2002  
THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR"  
CALLED MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS  
PRESENT, TO WIT

JUDGE JOHN P THOMPSON, COUNTY JUDGE, PRESIDING  
BOB WILLIS COMMISSIONER PCT#1, BOBBY SMITH COUNTY COMMISSIONER  
PCT #2, JAMES J "Buddy" PURVIS COUNTY COMMISSIONER PCT #3,  
R R "Dick" HUBERT COUNTY COMMISSIONER PCT #4, BARBARA MIDDLETON  
COUNTY CLERK & BILL LAW COUNTY AUDITOR, THE FOLLOWING AGENDA  
ITEMS, ORDERS, AND DECREES WERE DULY MADE, CONSIDERED & PASSED

- 1 WELCOME & CALLED TO ORDER BY JUDGE JOHN P THOMPSON AT 10 00 A.M.  
REV ROD PEACOCK OF FIRST PRESBYTERIAN CHURCH GAVE THE OPENING  
PRAYER
- 2 PUBLIC COMMENTS
  - A. DAVID VEINOTTE & THREE OTHER MEMBERS OF TEXAS LANDING  
PROPERTY OWNERS ASSOCIATION PRESENTED COMMISSIONER WILLIS  
WITH A PLAQUE THANKING HIM FOR ASSISTING THEM IN REPAIRING  
THEIR ROADS WITHIN THE SUBDIVISION
- 3 INFORMATIONAL REPORTS
  - A. COMMISSIONER SMITH INVITED EVERYONE TO THE ANNUAL GO TEXAN  
BAR B QUE COOK OFF SCHEDULED FOR AUGUST 23<sup>rd</sup> & 24<sup>th</sup> IN ONALASKA.  
THE COOK OFF HELPS RAISE SCHOLARSHIP MONEY FOR POLK COUNTY  
YOUTH DURING THE HOUSTON LIVESTOCK SHOW & RODEO  
HE ALSO THANKED THE PROPERTY OWNERS ASSOCIATIONS IN  
YAUPON COVE AND IDLEWIDLE ESTATES FOR PARTNERING WITH  
PRECINCT#2 IN REPAIRING THEIR ROADS
  - B ROBERT BELT OF SANDERSON, KNOX, & BELT L L P PRESENTED JUDGE  
THOMPSON WITH THE G F O.A. BUDGET AWARD FOR FY-2001 THIS IS THE  
FOURTH CONSECUTIVE YEAR THAT POLK COUNTY HAS WON THIS AWARD  
FOR EXCELLANCE IN BUDGET PREPARATION POLK COUNTY IS ONE OF  
THREE COUNTIES IN THE STATE OF TEXAS THAT HAS BEEN GIVEN THIS  
AWARD HE THANKED MARCIA COOK, THE COURT AND ELECTED OFFICALS  
& DEPARTMENT HEADS FOR ALL THEIR HELP IN ACHIEVING THIS  
SUCCESS AND AWARD
  - C COMMISSIONER WILLIS THANKED ALL THE PROPERTY OWNERS ASSOC-  
IATIONS FOR THEIR PARTNERING WITH THE COUNTY AND FOR THEIR  
CONTINUED SUPPORT

D SHEP GREEN OF BIG THICKET LAKE ESTATES GAVE REMARKS  
CONCERNING THE MAINTENANCE OF THEIR ROADS AND BRIDGE

- 4 MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, TO APPROVE  
MINUTES OF THE MEETING OF JULY 23, 2002 (REGULAR)  
ALL VOTING YES
- 5 MOTIONED BY BOB WILLIS, SECONDED BY BOBBY SMITH, TO APPROVE  
MEMORANDUM OF UNDERSTANDING FOR RURAL EDUCATION SYSTEM  
NETWORK (RESNET) SERVICES  
ALL VOTING YES (SEE ATTACHED)
- 6 MOTIONED BY BOB WILLIS, SECONDED BY BOBBY SMITH, TO APPROVE  
"RESOLUTION" AMENDING TEXPOOL AUTHORIZED REPRESENTATIVES  
TO INCLUDE MISTY WIDEMAN, AS PER TREASURER'S REQUEST  
ALL VOTING YES (SEE ATTACHED)
- 7 MOTIONED BY BOBBY SMITH, SECONDED BY R R. "Dick" HUBERT, TO  
APPROVE ADVERTISING FOR REQUEST FOR PROPOSALS (RFP'S)  
FOR INDEPENDENT AUDIT SERVICES  
ALL VOTING YES
- 8 BID #2002-08 - "SALE OF SURPLUS GENERATOR"  
(A) MOTIONED BY BOBBY SMITH TO ACCEPT BID FROM HASTINS SALVAGE  
FOR \$500 00  
JUDGE THOMPSON CALLED FOR A SECOND, CALLED FOR A SECOND,  
AND CALLED A THIRD TIME FOR A SECOND  
MOTIONED DIED FOR LACK OF A SECOND  
(B) MOTIONED BY BOB WILLIS, SECONDED BY R R "Dick" HUBERT, TO  
REJECT ALL BIDS AND RE-ADVERTISE FOR SALE OF SURPLUS  
GENERATOR  
ALL VOTING YES
- 9 MOTIONED BY BOBBY SMITH, SECONDED BY JAMES J "Buddy" PURVIS, TO  
APPROVE ACCEPTANCE OF CERTAIN ROADS (as, listed) IN FOREST HILLS  
SUBDIVISION,  
PRECINCT #2, PENDING PROPERTY OWNERS PAYMENT OF COSTS TO BRING  
EXISTING ROADS UP TO STANDARD SPECIFICATIONS  
ALL VOTING YES (SEE ATTACHED)
- 10 MOTIONED BY R R "Dick" HUBERT, SECONDED BY JAMES J "Buddy" PURVIS,  
TO APPROVE CONTRACT WITH U T M B FOR PROVISION OF INDIGENT  
HEALTHCARE SERVICES, PENDING FINAL REVIEW OF CONTRACT  
NEGOTIATIONS WITH JIM ALLISON & BARBARA HAYES, AND AUTHORIZING  
JUDGE THOMPSON TO SIGN ON BEHALF OF COUNTY  
ALL VOTING YES (SEE ATTACHED)
- 11 MOTIONED BY R R "Dick" HUBERT, SECONDED BY JAMES J "Buddy" PURVIS,  
TO APPROVE REQUEST OF VETERANS SERVICE OFFICER TO ATTEND  
ANNUAL STATEWIDE CONFERENCE IN SEPTEMBER  
ALL VOTING YES
- 12 MOTIONED BY BOB WILLIS, SECONDED BY BOBBY SMITH, TO APPROVE  
PRECINCT #1 - PERMANENT ROAD FUND EXPENDITURS IN THE AMOUNT

OF \$30,242 93, FOR TAYLOR LAKES BARNETT ROAD, LAKE LIVINGSTON  
 ESTATES - SECTION (1)  
 ALL VOTING YES

13 MOTIONED BY BOBBY SMITH, SECONDED BY R R "Dick" HUBERT, TO  
 APPROVE AMENDMENT TO CONTRACT WITH SANTEK ENVIROMENTAL  
 REGARDING PROCESS OF MEASURE (TO CONTINUE USING THE CUBIC  
 YARD SYSTEM) FOR CALCULATION OF TIPPING FEES  
 ALL VOTING YES (SEE ATTACHED)

14 MOTIONED BY BOBBY SMITH, SECONDED BY JAMES J "Buddy" PURVIS,  
 TO APPROVE GUIDELINES FOR THE BILINGUAL INCENTIVE FOR  
 SPANISH AS A SECOND LANGUAGE PROGRAM, AS RECOMMENDED BY THE  
 COMMITTEE OF JUDY ISAACS AND ANNA QUINONES ANGELINA COLLEGE  
 WILL TEACH THE CLASSES AND SYDNEY MURPHY WILL BE ADMINISTERING  
 THE EXAMS (SEE ATTACHED)  
 COURT RECORDED VOTES AS FOLLOWS

Judge Thompson	Yes
Commissioner Willis	Abstain
Commissioner Smith	Yes
Commissioner Purvis	Yes
Commissioner Hubert	No

15 MOTIONED BY BOBBY SMITH, SECONDED BY JAMES J "Buddy" PURVIS,  
 TO APPROVE BUDGET REVISIONS #2002-21 (a), AS SUBMITTED BY  
 BILL LAW COUNTY AUDITOR  
 ALL VOTING YES (SEE ATTACHED)

16 MOTIONED BY BOBBY SMITH, SECONDED BY JAMES J "Buddy" PURVIS,  
 TO APPROVE BUDGET AMENDMENTS #2002-21, INCLUDING REVISED  
 LIST, AS SUBMITTED BY BILL LAW COUNTY AUDITOR  
 ALL VOTING YES (SEE ATTACHED)

17 MOTIONED BY BOBBY SMITH, SECONDED BY JAMES J "Buddy" PURVIS,  
 APPROVAL AND PAYMENT OF BILLS BY SCHEDULE, PLUS ADDENDUMS  
 ALL VOTING YES (SEE ATTACHED)

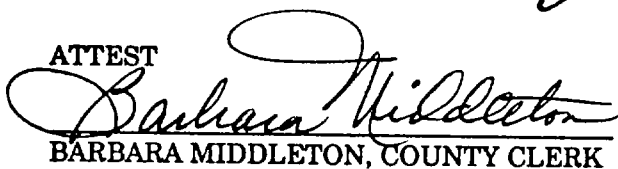
DATE	AMOUNT	CHECK NUMBERS
7 22 2002	\$ 5,387 25	399
7 22 2002	400 28	171616
7 23 2002	94,761 17	171617 171661
7 24 2002	62,846 84	Electronic Transfer
7 24 2002	633 00	Electronic Transfer
7 25 2002	80 00	743
7 26 2002	( 6 00 )	Void Ck#171492
7 26 2002	1,584 90	171662 171664
7 29 2002	237 00	511
7 29 2002	5,369 50	400

DATE	AMOUNT	CHECK NUMBERS
7 30 2002	110,464 46	171665
7 31 2002	23,479 27	171666 171673
7 31 2002	5,215 62	401
8 01 2002	6,085 70	171674 171689
8-01 2002	60,263 35	ACH 273 FICA/WH
8 01 2002	191,330 96	ACH 274 Salaries
8 05 2002	107 00	513
8 06 2002	598 63	744 745
8 07 2002	119,607 31	171690 - 171744
Add 8 08 2002	201,824 64	171745 171898
Add 8 09 2002	6,827 00	402
Add 8 09 2002	370 69	514
Add 8 12 2002	2,076 00	171899 172063
Add 8 13 2002	179,667 31	Addendum to appear on future schedule
Total	\$ 1,079,211 88	

- 18 MOTIONED BY BOB WILLIS, SECONDED BY BOBBY SMITH, TO APPROVE PERSONNEL ACTION FORMS, AS SUBMITTED  
ALL VOTING YES (SEE ATTACHED)
- 19 MOTIONED BY BOBBY SMITH, SECONDED BY R R "Dick" HUBERT, APPROVAL OF PRECINCT #2 - PERMANENT ROAD FUND EXPENDITURE IN THE AMOUNT OF \$ 3,600 00  
ALL VOTING YES (see attached)
- 20 MOTIONED BY R R "Dick" HUBERT, SECONDED BY BOBBY SMITH, TO ADJOURN COURT THIS 13<sup>th</sup> DAY OF AUGUST 2002 AT 10 43 AM  
ALL VOTING YES

  
JOHN P. THOMPSON, COUNTY JUDGE

ATTEST

  
BARBARA MIDDLETON, COUNTY CLERK

C:\barbaram\COMM. COURT\COMMCRT 2002\AUG13 wpd

Item #5

## RESNET

COPY

Resnet Partners- Memorandum of Understanding (MOU)  
Interlocal Collaborative Agreement

Polk County Government  
 Livingston Memorial Health Care Center  
 Alabama-Coushata Indian Reservation  
 Livingston ISD  
 Big Sandy ISD  
 Woodville ISD  
 Tyler County Hospital System  
 Allan Shivers Library/Tyler County Library  
 Sam Houston Electric Co-Op

I realize that this letter is a long and involved piece, but I really need you to read and understand everything that is listed

According to the operating agreement, the School Partners pay \$7 50 per student, per year according to their Average Daily Attendance (ADA) as of PIEMS data on September 1, 2002 The Hospital Government and Library Partners pay \$150 00 per month Sam Houston (SHECO) as a partner maintains the fiber-optic cabling as its portion of the partnership

Example- Woodville ISD 2001 ADA= 1395 x \$7 50 = \$10,462 50  
 Polk County Government- \$150 x 12 = \$1,800

Here's how we have reconciled the tangled web Sam Houston, as the fiscal agent for Houston Endowment has been paying for line charges for our network The amount is staggering, \$3 000 per month for the DS-3 line and \$700 per month for the T-1 line We could not use the DS-3 line because there was no commodity Internet That would have cost another 2 200 per month for a total of \$5 200 per month We could not afford that for very long, so we cut that line and negotiated a new deal with Southwestern Bell for \$2 400 per month, which includes commodity internet This will run on a bundled T-3 line to the SouthWestern Bell ATM Cloud This will run three times faster than current and will handle all of our traffic plus the addition of Livingston ISD We have the capability of "turning up the speed" if we should need to at any time, of course with a corresponding higher charge We have to commit to a three year agreement, which includes the line charges, router and all equipment necessary to provide Internet access

We have approximately \$77,000 left in the account at Sam Houston State Dr Gordon Plishker has agreed to this new arrangement and will pay for the new line as long as funds are available We have filed an appeal to DIR to either get a years worth of credit for the DS-3 line that didn't work or get a refund That amounts to approximately \$36,000 We have not received resolution to that appeal

To allow a clean start and continued service, we will begin the new operation September 1, 2002. This is how it will operate:

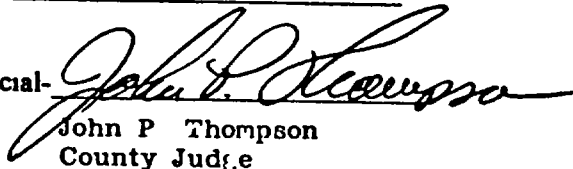
Woodville ISD will pay the \$2,400 per month (the House Bill 2128 rate) to Southwestern Bell. Sam Houston State will reimburse WISD on a quarterly basis. The reason for this is that we are filing for e-Rate in the fall of 2002 to take effect July of 2003. What this will do for us, after one year of regular charges, is to pay only 23% of the bill and e-Rate will pay the remaining 77%. We will gain at least a couple of additional years out of the grant by doing this. The Partners will pay their portion in September, which will go into an account that will be used to maintain and provide service for the network. The initial amount that we have in the bank is \$20,000. We have not touched that, instead we used another grant that Woodville ISD received to pay for the switch that operates RESNET. We need to keep the initial account to use in case of equipment failure or software maintenance needs.

I am sending this letter for your information and to allow you to budget for the amount to remit to Woodville ISD. It would be most appreciated if you can remit the funds in one check, in September. Woodville ISD will "float" everyone for the first quarter, but due to our small size, a longer period is not possible. I think we have a good handle on this and can make RESNET solvent and a fantastic tool for all Partners. We have a lot to gain from the efficient operation of this great network. Thanks for your patience and understanding during this interim period of operation.

Dell W. Brown  
RESNET Chairman

RESNET Partner- Polk County Government

Signature of Partner Official-



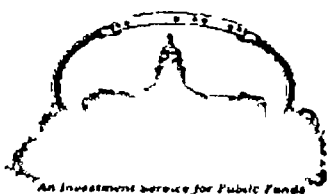
John P. Thompson  
County Judge

(approved by Commissioners Court on  
August 13, 2002)



COPY

Item #6



RESOLUTION  
AMENDING AUTHORIZED REPRESENTATIVES

WHEREAS, Polk County  
("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds, and

WHEREAS it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity and yield consistent with the Public Funds Investment Act, and

WHEREAS the Texas Local Government Investment Pool ("TexPool") a public funds investment pool, was created on behalf of entities whose investment objective in order of priority are preservation and safety of principal liquidity and yield consistent with the Public Funds Investment Act

NOW THEREFORE be it resolved as follows

- A That the individuals, whose signatures appear in this Resolution are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds
- B That an Authorized Representative of the Participant may be deleted by a written instrument signed by all remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool account or (2) is no longer employed by the Participant, and
- C That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant,

List the Authorized Representatives of the Participant These individuals will be issued P I N numbers to transact business via the phone with a participant service representative

Name	<u>Nola Reneau</u>	Title	<u>Treasurer</u>
Signature	<u>Nola Reneau</u>	Phone Number	<u>(936) 327-6816</u>
			TEX - REP

2 Name Misty Wideman Title Chief Deputy Treasurer

Signature Misty Wideman Phone Number (936) 327-6816

3 Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Phone Number \_\_\_\_\_

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name Nola Reneau

Email nreneau@samlink.com

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only complete the following information

4 Name William Law Title County Auditor

D That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular meeting held on the 13th day of August, 2002.

NAME OF PARTICIPANT POLK COUNTY

BY \_\_\_\_\_  
Signature

John P. Thorpison  
Printed Name

County Judge  
Title

ATTEST Barbara Middleton  
Signature

Barbara Middleton  
Printed Name

County Clerk  
Title

OFFICIAL SEAL

COPY

Item #9



**BOBBY SMITH**  
 County Commissioner  
 Precinct 2  
 (936) 646-5929  
 Fax: (936) 646-5712

Polk County Sub-Courthouse  
 Highway 190 West  
 P O Box 1388  
 Onalaska, TX 77360

August 5, 2002

In Re: Forest Hills Subdivision

Forest Hills Property Owners Association, PCT 2 request the following roads be accepted as county roads under the following conditions.

Forest Hills agrees to furnish the following materials:

Rd Name	Chlp & Seal Yards		Per Yard		Total
Lazy Hollow	2112 Square Yards	@	\$2.21	\$	4667.52
Pine Ridge	2112 Square Yards	@	\$2.21		4667.52
Echo Hills	1756 Square Yards	@	\$2.21		3880.76
Pine Wood	3212 Square Yards	@	\$2.21		7093.52
Lakeview Hills	800 Square Yards	@	\$2.21		1768.00
<b>Total</b>				\$	22082.32
	60-24 Yards Rock	@	\$180.00	\$	10800.00
	<b>Total All</b>			\$	32882.32



Item #10

Subject to final negotiation through Jim Alhron on behalf of Polk County

AGREEMENT TO PROVIDE MEDICAL SERVICES BETWEEN THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON AND THE COUNTY OF POLK

This agreement ("Agreement") is made by and between The University of Texas Medical Branch at Galveston ( UTMB ) and Polk County, Texas (the ' County') for the provision of medical services to the County s eligible indigent population

NOTE This Agreement is subject to the provisions of the Texas Indigent Health Care and Treatment Act (the "Act") Section 61 001 et seq Texas Health & Safety Code Nothing in this Agreement shall be construed as increasing the County's responsibility for the treatment of indigents, including the dollar limit per individual, beyond that contained in the Act.

I Definitions - Specific terms used in this agreement are

- 1 1 Eligible Resident A County resident meeting the financial criteria outlined by the County Eligible Residents must
1 1 1 Present a valid county identification card to UTMB, and
1 1 2 Have a valid referral from the County indigent health care office or a physician designated by the County indigent health care office as able to make referrals
1 1 3 Possess a valid authorization for that visit
1 2 Emergency Care Any injury or illness that causes serious impairment to bodily functions, serious dysfunction of any bodily organ or part, serious disfigurement and/or in the case of a pregnant woman a threat to the health of the mother or of the fetus
1 3 Primary Care General medical care that is provided by family practitioners, pediatricians, and internal medicine physicians
1 4 Provisional Pay Status If the patient is deemed not an Eligible Resident, then fees will be payable based upon their financial position in accordance with UTMB established criteria Services are contingent upon patient meeting UTMB's financial criteria for their particular status as it relates to the federal poverty level
1 5 Secondary Care Specialty medical care or service provided by a specialist who is asked to provide more insight and treatment regarding the medical problem of a patient who has been referred to UTMB
1 6 Tertiary Care Health care treatment and services within a sophisticated specialty care setting that is serving as a referral and support alternative to primary and secondary care

**II Eligibility – The following County residents are covered .**

**Eligible Residents-**UTMB will provide Secondary/Tertiary Care for County residents meeting the County's financial criteria and satisfying the requirements of Section 1 1 above Patients presenting for service without meeting all criteria as outlined in Section 1 1 will be placed in the provisional pay status

**III. Scope of Services – Each contracting party has these responsibilities****3 1 County's Responsibilities**

- 3 1 1 The County agrees to pay fees in accordance with Section IV below for health care services provided to Eligible Residents within forty-five (45) days of the invoice date to the UTMB Accounting Department, P O Box 4786-762, Houston, Texas 77210-4786
- 3 1 2 The County shall screen and register patients in accordance with the provisions of the Act and the County's internal procedures in advance of treatment
- 3 1 3 The County shall provide each indigent patient with a card that identifies the patient as an Eligible Resident and containing the information in the form identified in Exhibit A Use this exhibit as a guideline for minimal information requirements
- 3 1 4 The County agrees to refer Eligible Patients through its indigent health care office or a physician designated by the County indigent health care office as able to make referrals
- 3 1 5 The County agrees to complete the UTMB referral form as identified in Exhibit B in advance in order to authorize treatment for all Eligible Residents
- 3 1 6 The County shall identify specific indigent health care officials who can make referrals and confirm Eligible Resident status, including the name, address and phone numbers of County officials for telephone eligibility verification and patient referral
- 3 1 7 The County shall be solely responsible for arranging for any follow-up medical care including referral form completion for Eligible Residents treated at UTMB, subject to the Texas Indigent Health Care and Treatment Act

- 3 1 8 All referrals shall contain a valid and unique authorization for each patient encounter
- 3 1 9 County agrees to pay in accordance with Section IV those emergency room charges for Eligible Residents treated at the UTMB Emergency Room
- 3 1 10 County is responsible for monitoring the Eligible Resident's accrued charges so that those charges do not exceed County's statutory responsibility of \$30,000. Should appointments and authorizations be given after the county has knowledge of the Eligible Resident reaching this cap and without proper written notice, the County would be responsible for payment of those charges
- 3 1 11 Should a charge be denied on the monthly report, County agrees to document that denial using the Denial Form (Exhibit C) provided with this contract. Payment will be deemed "unpaid" until this is received

### 3.2 UTMB's responsibilities

- 3 2 1 UTMB agrees to provide a monthly invoice to the County
- 3 2 2 UTMB only agrees to provide Specialty and Tertiary Care to Eligible Residents unless the County otherwise requested and authorized in writing subject to medical emergency treatment and available UTMB resources
- 3 2 3 UTMB agrees to invoice the County solely for Eligible Residents referred to UTMB by the County indigent health care office or a physician designated by the County indigent health care office as able to make referrals. Should a patient appear on the monthly billing who is not an Eligible Resident, the Denial Form (Exhibit C) must be filled out completely and accurately in order to receive credit
- 3 2 4 UTMB may re-bill County for any denied charge if and when the reason for denial can be rectified
- 3 2 5 UTMB agrees to provide discharge summaries and consultation reports to the County's indigent health care office if so requested by the County subject to UTMB's confidentiality requirements
- 3 2 6 UTMB agrees to refer all Eligible Residents back to the County's indigent care office for any follow-up treatment of the referred condition

- 3 2 7 UTMB agrees to invoice County solely for health care services rendered to Eligible Residents holding the appropriate consultation form as identified in Exhibit B
- 3 2 8 UTMB agrees to invoice the County indigent health care office monthly for all hospital and physician services
- 3 2 9 UTMB agrees to use reasonable efforts to inform the County of the cumulative invoiced billed charges
- 3 2 10 UTMB agrees to provide names, addresses and phone numbers for personnel responsible for arranging for services under this Agreement
- 3 2 11 UTMB will comply with Federal and State laws regarding emergency services County residents presenting with non-emergent medical conditions will be referred to the County's indigent health care office for referral in accordance with the provisions of this Agreement
- 3 2 12 UTMB agrees to provide services for non-emergent, non-eligible residents in accordance with UTMB's Provisional Pay Status
- 3 2 13 UTMB shall maintain a self-funded program for professional liability coverage for faculty physicians against any liabilities or claims for damages arising by reason of personal injury or death occasioned directly or indirectly by the negligent acts or omissions of UTMB faculty physicians As an agency of the State of Texas, liability for the tortious conduct of non physician UTMB employees is provided solely by the provisions of Chapters 101 and 104 of the Texas Civil Practice and Remedies Code

### 3.3 Services not UTMB's responsibility

- 3 3 1 Behavioral Health, including drug and alcohol addiction
- 3 3 2 Plastic Surgery
- 3 3 3 Oral Surgery
- 3 3 4 Outpatient Pharmacy
- 3 3 5 Transportation to and from UTMB
- 3 3 6 Take Home Medical Supplies



3 3 7 Primary Care patients

**IV. Fee Schedule – The charges for services will be as follows**

- 4 1 UTMB agrees to provide all Eligible Resident services for a fee based on Thirty Four Percent (34% ) of UTMB charges
- 4 2 All patients will be required to pay a co-pay at the time of service
- 4 3 All patients will be required to pay a co-pay for hospital admissions
- 4 4 If a patient is unable or unwilling to pay the co-pay at the time of service or hospital admission, the County agrees to pay the co-pay on behalf of the patient through a mutually agreeable voucher system at the time of service or hospital admission as identified in Exhibit D

**V. Miscellaneous—Both parties agree to the following**

- 5 1 To the extent authorized by the Constitution and laws of the State of Texas, the County shall hold harmless and indemnify UTMB, the State of Texas, Board of Regents, University of Texas System and their officers employees and agents, from and against, any and all claims, liabilities, losses, judgments, expenses and/or damages, including reasonable attorney's fees and court costs, resulting from or attributable to any act or omission of County, its officers, employees, and/or agents, including any acts constituting negligence or gross negligence To the extent authorized by the Constitution and laws of the State of Texas, UTMB shall hold harmless and indemnify County from and against, any and all claims, liabilities, losses, judgments, expenses and/or damages resulting from or attributable to any act or omission of UTMB, its officers, medical staff or employees, including any acts constituting negligence or gross negligence
- 5 2 This term of this Agreement shall be from September 1, 2002 through August 31, 2003, regardless of the date of execution This Agreement may be terminated earlier by either party by giving thirty (30) days written notice to the other party Should the County terminate, County agrees to honor all appointments and authorizations in existence at the time of termination Execution of this Agreement shall supercede and replace the previous agreement for indigent health care between County and UTMB
- 5 3 The parties agree to use the dispute resolution process provided for in Chapter 2260 of the Texas Government Code for UTMB and the County to attempt to resolve all disputes arising under this Agreement The County must give written notice to UTMB of a claim for breach of this Agreement not later than the 180<sup>th</sup> day after the date of the event giving rise to the claim By its execution of this Agreement, the County acknowledges and knowingly and voluntarily agrees that neither the execution of this Agreement, nor the conduct, act or inaction by any

person in the execution, administration or performance of this Agreement constitutes or is intended to constitute a waiver of UTMB's or the County's immunity from suit. The parties agree that this Agreement shall be construed in accordance with the laws of the State of Texas and any action shall be brought in a court of competent jurisdiction in Galveston County, Texas

5.4 This Agreement constitutes the entire Agreement between the parties. This Agreement may be amended/modified only in writing and signed by both parties

5.5 UTMB agrees to accept County's payment as payment in full for medical services provided to Eligible Residents. In the event that Eligible Resident is entitled to payment for medical services from a third party payer, UTMB shall not demand from County any amount received by County for reimbursement from a third party payer. In the event that UTMB receives payment from both the County and a third party payer, UTMB agrees to credit the County for the amount received from the third party payer not to exceed the amount paid by the County. For purposes of accomplishing the intent of this section, the County assigns to UTMB its rights to collection for any third party claim for services rendered by UTMB to Eligible Residents

**VI. Notices** Notices shall be effective only when in writing and addressed as follows

UTMB            Richard S Moore  
                    Vice President for Business and Administration  
                    UTMB Administration Bldg  
                    Suite 621  
                    Galveston, Texas 77555-0126  
                    409-772-6454

County            The Honorable John Thompson  
                    Polk County Judge  
                    Polk County Courthouse  
                    Livingston, Texas 77351

COUNTY OF POLK

THE UNIVERSITY OF TEXAS  
MEDICAL BRANCH AT GALVESTON

\_\_\_\_\_  
County Judge

\_\_\_\_\_  
Richard S Moore  
Vice President for Business and  
Administration

Date \_\_\_\_\_

Date \_\_\_\_\_

07/18/02

7

Exhibit A

Front of Card

County Indigent Care Card No _____	
Effective Date <u>10-01 98</u>	Expiration Date <u>10-31 98</u>
County Identification No <u>123456</u>	Coverage _____
Name <u>Mr/Mrs County Resident</u>	
Address <u>1313 Mam Street</u>	
<u>Your County Texas 00000</u>	
Telephone <u>409-555-5555</u>	
Social Security # <u>111-22-3333</u> Date of Birth <u>10-23 1949</u>	
Primary Care Provider <u>Dr UTMB Physician</u>	
_____ Signature	
County Indigent Care Coordinator	
_____ Signature	
County Indigent Patients Signature	

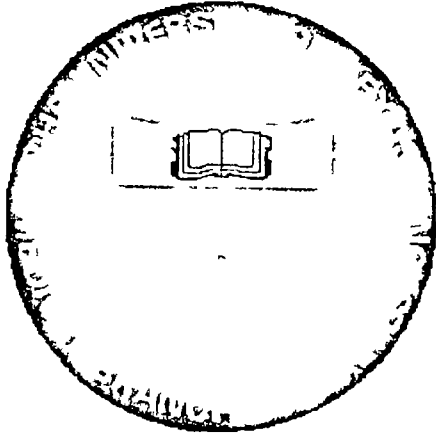
Cards are to be created by the County under contract to UTMB  
 Each card should have a unique number assigned as a security precaution and tracking mechanism.  
 Each card should have an original signature by the appropriate representative of the county  
 Each card should have an original signature by the resident  
 Each covered family member should have their own card issued. This would replace existing letters.  
 Card would need to be 3 1/2" x 2"

Rear of Card

UTMB Contract County Specialty Card	
Patient Must Present This Card at Time of Registration.	
Outpatient Co-pay	\$ _____
Inpatient Co-pay	\$ _____
This card is not an evidence of eligibility for benefits. Determination of eligibility will be established through the County Indigent Care Coordinator's Office.	
All appointments are to be scheduled through the County Indigent Care Coordinator's Office at (409) 560-1111. Only Specialty/Tertiary Care appointments will be made to the University of Texas Medical Branch.	





**County Indigent Care Co-Pay Voucher**

Patient Name \_\_\_\_\_ Amt. \$ \_\_\_\_\_

Voucher # \_\_\_\_\_ Date \_\_\_\_\_

Clinic \_\_\_\_\_ Appt Date \_\_\_\_\_

County Name \_\_\_\_\_ Phone \_\_\_\_\_

County Official Signature \_\_\_\_\_

**Clinics** Please accept this voucher in lieu of co-pay for clinic visits or hospital admissions  
 Return voucher to Office of County Affairs, Rt 0974 for billing  
 This voucher is only good for the appointment/admission date above only  
 This voucher is only good in the clinic designated above

**Instructions**

This voucher is to be issued by the county/hospital district for those residents in their program that are deemed to be "pure indigents" This voucher can be for clinic visits (\$12) or hospital admissions (\$100)

**Patient Name** Fill in the patients name the way it appears on the referral  
**Amount** Enter the amount of the voucher (\$12 or \$100)  
**Voucher #** Enter a unique number on this form to enable you to reconcile with Your billing This should be a number that will prevent duplication of The document.  
**Date** Date the voucher was issued  
**Clinic** Department where the patient will present the voucher For admissions write "hospital"  
**Appt. Date** Date the voucher is to be used No voucher will be accepted on a date other Than the one on this form  
**County Name** Enter the name of your county or hospital district & Phone Number  
**County Official** Issuing person in the county/district to sign

UTMB is not responsible for duplication of this document. UTMB suggest that counties use colored paper (possibly changed each month) and or have numbered forms printed with unique numbering specific to your county and for each visit. The voucher should however retain the same form as the sample above County is fiscally responsible for all vouchers presented at UTMB

Any form appearing to be altered may result in the county/district being called to verify the validity of the voucher

## UTMB CONTRACT REVIEW & RECOMMENDATIONS

**UTMB contractual arrangement is unnecessary All local services are being utilized. If the Court determines to continue contractual arrangements my recommendations are as follows**

### Beginning paragraphs

- (1) Recommend "county referral" contract-eliminating "mandated provider" status
- (2) UTMB "Note" section "including the dollar limit per individual" should also include "30 day hospital stay"

### I-Definitions

#### 1 1 Eligible Resident

Section 1 1            Eliminate financial and "change to IHC and County Criteria"

Section 1 1 1        Present a valid county identification card or "IHC State Form 109"

NOTE The card specified in Exhibit A is very costly to counties as the counties must also provide State IHC Form 109 to eligible residence

**II-Eligibility**                            Eliminate financial and "change to IHC and County criteria"

### III-Scope of Services

#### 3 1 County Responsibility

Section 3 1 1        Eliminate invoice date and change to "postage date" Add-payment will be based upon allowed IHC services and payments

Section 3 1 3        Provide each indigent patient with a card "or IHC Letter"

Section 3 1 7        Need clarification and example of "referral form completion"



Section 3 1 10 Statutory responsibility of \$30,000-should include "30 day length of stay"

**3 2 UTMB responsibilities**

Section 3 2 1 Eliminate or accompany monthly invoice and "change to UB-92 and HCFA-1500" Forms

Section 3 2 3 Second sentence Should include unauthorized or disallowed services

Section 3 2 8 Include UB-92 and HCFA 1500 Forms

**IV-Fee Schedule**

Section 4 4 Recommend deletion Patient should be responsible or request UTMB to execute a waiver

**V-Miscellaneous**

Section 5 2 This section is a concern if the County is in negotiations  
The concerns are

Clause Beginning of contract is September 1, 2002 through August 31, 2002 "regardless of the execution date"

Clause "County agrees to honor all appointments and authorizations in existence a the time of termination" (should add if otherwise cancelled by County)

Clause "Execution of this Agreement shall supercede and replace the previous agreement for indigent health care between County and UTMB"  
If the County is in negotiations does the clause "regardless of the date of execution" take priority? (Recommend Legal Counsel review and clarification)

**Section 5 5**

Clause "UTMB agrees to credit the County for the amount received from the third party payer, UTMB agrees to credit the County" recommend substitute credit with refund. Could UTMB, at their discretion, issue credit toward future County charges instead of actual funds? (Recommend Legal Counsel review and clarification)

**VI-Notices**

Add 101 W Church Street to Judge Thompson address and telephone number 936-327-6813

Unable to locate in the contract Attorney Allison's recommended addendum "If UTMB contracts with another county upon different terms than those included in this Agreement, UTMB will offer those terms to Polk County at its option

**Reviewed by**

**Barbara Hayes**  
**Medical Revenue Services, Inc.**

Item #13

June 27, 2002

Honorable John P. Thompson  
 County Judge  
 Polk County Courthouse, 3rd Floor  
 101 W. Church Street  
 Livingston Texas 77351

Dear Judge Thompson,

When Polk County and Santek entered into a landfill operations agreement last November, Section 6.7 of the contract indicated that Santek would be responsible for purchasing and installing scales at the scalehouse.

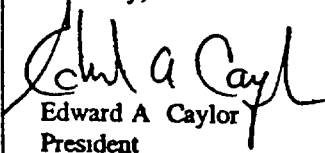
In February, Santek installed a set of temporary scales for the purpose of getting an accurate account of the volume and weight of waste entering the landfill. After compiling four months of data, we discovered that calculating tipping fees according to tons versus cubic yards resulted in less revenue to the landfill. This not only impacts Santek, but it has negative repercussions to Polk County in the form of lost host fees. As you know, Santek is currently paying the county a 2.5-percent royalty on all non-Polk-County generated solid waste which will eventually increase to at least five percent.

We are requesting that the county relieve us from the contractual obligation of installing scales and to allow us to continue using the cubic yard system to calculate tipping fees. We believe this will be a benefit to both the county and Santek.

Please be assured that Santek remains committed to making aesthetic improvements to the landfill's entrance including the paving of the entrance road and landscaping.

To acknowledge your approval of this request, please sign the signature line at the bottom of the page.

Sincerely,

  
 Edward A. Caylor  
 President

EAC/cld

POLK COUNTY, TEXAS

By \_\_\_\_\_  
 Title \_\_\_\_\_



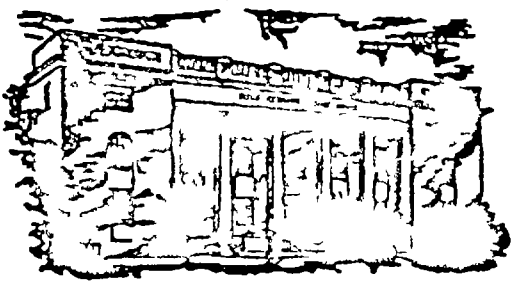
650 25th Street, N.W. Suite 100  
 Cleveland, Tennessee 37311  
 (423)476-9160  
 Toll Free (800)467-9160  
 Fax: (423)479-1952

Email: mail@santekenviro.com  
 Internet: www.santekenviro.com

Landfill Solutions Under  
 Local Government Authority

Item #14

# Polk County, Texas



*Judy B Isaacs*  
Personnel Office

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Personnel Office • Courthouse • Livingston Texas 77351 936 327 6802 • Fax 936 327 6879

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TO All Polk County Employees  
FROM Judy Isaacs, Personnel Director *(JBI)*  
RE Spanish as a Second Language Program

2002

Polk County wishes to encourage county employees to learn Spanish as a second language to be able to effectively communicate with the Spanish-speaking public. Polk County is extending the opportunity to every employee to enhance or develop Spanish speaking skills by offering an incentive program called Spanish as a Second Language. An employee, by learning to effectively communicate in Spanish and eventually being able to pass an oral proficiency exam, could earn a one step raise in pay. Following, is information about the classes and exam. Should you have additional questions about the program, please contact the Personnel Office.

### **GOAL**

The goal of this program is for each student/employee to reach a level of proficiency which will enable them to successfully communicate in Spanish with the Spanish-speaking public and to pass an oral proficiency exam.

Polk County's goal is to better serve the Spanish-speaking public by providing employees with communication skills in Spanish and, in turn, reward those employees for their successful efforts.

### **CLASSES**

Angelina College has developed a Spanish curriculum designed to facilitate communication between county employees and the Spanish-speaking residents of our county. Two classes will be offered. The first class will begin in September and is called a Basic/Refresher Spanish Course. This class is geared toward the student with basic or limited knowledge of the Spanish language. It will be a ten-week course with classes held once weekly from 6:00 p.m. - 9:00 p.m. on Tuesday or Thursday at the Livingston High School. The second class will be an Advanced

**Spanish Course** This class is geared toward the student that has already taken Spanish classes in either high school or college and /or the Angelina College Spanish Basic/Refresher Course designed for county employees. This course will also be a ten-week course with classes held once weekly, and will begin November 12, 2002 at the Livingston High School. Please note that you will not be graded in these classes, they are neither pass or fail classes. Only your desire and determination to learn Spanish will ascertain how much you learn. Each class will have an enrollment limit of 15 students. Please note these particular classes are non-college credit and will not be TCLEOSE certified.

#### **CLASS FEES/REGISTRATION INFORMATION**

Each class has an enrollment fee of \$ 75.00 plus a \$ 15.00 book fee payable to Angelina College. Enrollment fees will be paid by the employee at registration. The enrollment fee of \$ 75.00 will be reimbursed to the employee by Polk County upon successfully completing the course and passing the Spanish Oral Proficiency Exam.

Registration will be at the Livingston High School through Ms. Kitty Walters. You may register on Thursday, August, 22, 2002 or Monday through Thursday, August 26 - 29, 2002 or Tuesday through Thursday, September 3 - 5, 2002 between the hours of 5:00 - 7:00 p.m. each evening. To register with Ms. Walters, go into the main entrance of the Livingston High School then up the stairwell. At the top of the stairs turn right and go all the way to the end of the hallway. When you reach the end of the hallway take a left then go to room # 107 which will be on your left.

#### **EXAM**

For the purpose of this County program (Spanish as a Second Language), the exam will be called the **Spanish Oral Proficiency Exam**. This exam will be administered by a qualified, independent person of Polk County's choosing. The exam will be administered orally and will consist of your ability to ask and/or say in Spanish, questions or phrases specifically related to your particular job in dealing with the Spanish-speaking public.

The fee for the Spanish Oral Proficiency Exam is \$ 50.00. This fee is payable to the independent (not a Polk County employee) Examiner. Polk County will reimburse to an employee the fee of \$ 50.00 for the first exam, if the employee passes. Should an employee not successfully pass the exam, the employee can re-take the exam at a later date, but, the employee will assume responsibility for payment of the exam fee.

The Spanish Oral Proficiency Exam will be administered by appointment only. To register for the exam you must call the Personnel Department so that we can schedule your test date with the Examiner. The Examiner will notify the Polk County Personnel Office in writing, within two business days, of the results of your exam. When an employee successfully passes the Spanish Oral Proficiency Exam, a Personnel Action Form will be submitted to the next regularly scheduled Commissioner Court meeting for an approval of the employee's one step increase, and will normally be effective the payroll period following the Court's approval.

**REASSESSMENT REQUIREMENT**

In order to validate the effectiveness of this program and to justify the one step increase an employee receives, it is necessary to implement a reassessment requirement. This means that once an employee passes the Spanish Oral Proficiency Exam and their one step incentive raise has become effective, the employee must be reassessed for Spanish proficiency on or before the two (2) year anniversary of the one step incentive raise and every two (2) years thereafter, at the employee's expense. This requirement must be met in order for an employee to maintain the one step increase.

**ADDITIONAL INFORMATION**

Depending on your Spanish language capabilities, you may choose to enroll in the Basic/Refresher Course first, complete it and enroll for the Advanced Course at a later date, or you may choose to enroll directly into the Advanced Course - that is entirely up to you. No employee interested in the Spanish as a Second Language Program is required to take the courses mentioned above in order to take the Spanish Oral Proficiency Exam. For instance, an employee may decide to study and practice at their own pace using video or audio tapes or take a Spanish course through another college. Whatever means an employee chooses, once they feel confident enough, they can call the Personnel Office and register for the exam.

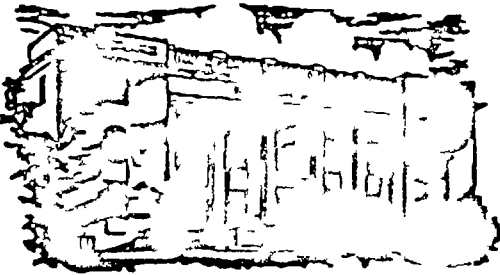
The incentive program, Spanish as a Second Language, is a pilot program designed for Polk County employees. We are anticipating great participation in the program and are hoping for it to be a huge success. Once the registration begins, it will be on a first-come first-serve basis. Should you not be able to take the first class for any reason, it will be offered again at a later date.

Because this is an incentive program which may affect an employee's earnings and pay step, the program will not be available to an employee's family member or anyone not employed by Polk County unless there is an insufficient number of employees signed up for a class. Should you have a family member or friend interested in taking the class, you may contact me and I will be glad to put their name on a "waiting list". Should there be a vacant slot available in one of the classes, the people on the "waiting list" will be contacted in the order they signed up and given an opportunity to participate in the class.

Attached you will find a "Statement of Understanding between Polk County and Employee". Please bring it to the Personnel Office prior to beginning the class. We will witness your signature and keep the form in your Personnel file.

Also, attached you will find a Study Guide for Polk County Employees. The information was put together by Angelina College based on a study of the County's employees present and future needs to improve communications with the Hispanic Community of Polk County. We strongly encourage interested participants to study all aspects of this basic information, such as speaking and/or pronunciation, and listening as well as meaning. Good Luck!

Please call me at (936) 327-6802, ext 1121 if there are any questions or concerns.



# Polk County, Texas

*Judy B Isaacs*  
Personnel Office

Personnel Office • Courthouse • Livingston Texas 77351 936 327 6802 • Fax 936 327 6879

## SPANISH AS A SECOND LANGUAGE PROGRAM

### STATEMENT OF UNDERSTANDING BETWEEN POLK COUNTY AND EMPLOYEE

Date \_\_\_\_\_ Employee # \_\_\_\_\_

Employee \_\_\_\_\_ Social Security # \_\_\_\_\_  
(please print clearly)

Department \_\_\_\_\_

I \_\_\_\_\_, an employee of Polk County, have reviewed the Spanish as a Second Language Program Study Guide previously distributed by the Personnel Office and have decided to participate in this program. I understand that participation in any aspect of this program does not automatically entitle me to a one step raise. Only my successfully passing the Oral Proficiency Exam entitles me to the one step raise.

I also understand that all classes and exams will be at my expense and will only be reimbursed by Polk County upon my successfully passing the Oral Proficiency Exam.

In regard to the Spanish as a Second Language classes being offered by Angelina College, should I choose to enroll in one or both of these classes, I do so with the express understanding that Polk County or anyone associated with the classes or the program, will not be held responsible should I not successfully achieve the level of proficiency required to pass the Oral Proficiency Exam administered by a qualified, independent person of Polk County's choosing.

Upon my successful passing of the Oral Proficiency Exam, I understand that a Personnel Action Form will be submitted to the next regularly scheduled Commissioners Court meeting for approval of my one step increase, and that normally it will be effective the payroll period following the Court's approval. I understand that the program Spanish as a Second Language is a pilot program, and although Polk County has tried to address every question or situation that may arise, it is subject to change upon Commissioners Court approval.

I understand that once I have successfully passed the Oral Proficiency Exam and the one step incentive raise has become effective, I must be reassessed for Spanish proficiency on or before the two (2) year anniversary date of the one step incentive raise and every two (2) years thereafter at my expense. This requirement must be met in order for me to maintain the step increase.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Witnessed by \_\_\_\_\_ Date \_\_\_\_\_

VOL

48 PAGE 846



August 13 2002

Budget Revision #2002 21a FY02

POLK COUNTY By Bill Law County Auditor

Fund Account	Description	Increase	Decrease	Comments	Budget	Amended Budget	Net Change
010-409-420	Telephone	6000 00			6000 00	88000 00	80000 00
010-409-441	Gas & Heat		6000 00	Per Judge Thompson	37500 00	29500 00	-8000 00
010-426-400	Attorney Fees-County Court @ Law	2 000 00			45000 00	47000 00	2000 00
010-426-485	Jury Fees		2 000 00	Per Bill Law	4000 00	2000 00	2000 00
010-457 105	Salaries	709 00			38875.82	37684 82	1191 00
010-457 108	Part Time Salaries		709 00	Per Larry Whitworth	0 00	1191 00	1191 00
010-495-315	Office Supplies	200 00			2000 00	2800 00	800 00
010-495-480	Bonds		200 00	Per Bill Law	300 00	100 00	200 00
010-552-423	Mobil Phones/Pagers	308 03			500 00	1336 03	836 03
010-552 572	Equipment/Furnishings	300 00			2700 00	2999 84	299 84
010-552 315	Office Supplies		608 03	Per Bill Cunningham	1000 00	391 97	-608 03
010-560-106	Part Time Salaries	3 500 00			23193 87	26693 87	3500 00
010-512 108	Part Time Salaries		3 500 00	Per Sheriff Neilson	17860 63	14360 63	3500 00
010-560-423	Mobil Phones/Pagers	3 500 00			14000 00	17500 00	3500 00
010-560-454	Vehicle Repairs	2 500 00			40000 00	78670 00	38670 00
010-560-330	Gas/Oil		6 000 00	Per Sheriff Neilson	85000 00	77000 00	-8000 00
010-645-105	Salaries	500 00			44850 49	36350 49	-8500 00
010-645-108	Part Time Salaries		500 00	Per Bill Law	11797 18	11479 18	500 00
010-665-108	Part Time Salaries	117 36			605 18	722.54	117 36
010-665-427	Travel/Training Secretary		117 36	Per Mark Curme	180 00	62 64	117 36
010-695-394	Safety	500 00			15000 00	15500 00	500 00
010-695-427	Travel/Training		500 00	Per John McDowell	5000 00	4500 00	500 00
010-696-572	Office Furnishings/Equipment	141 00			1000 00	4286 00	3286 00
010-696-405	Physicals		141 00	Per Judy Isaacs	10000 00	9859 00	141 00
010-696-427	Travel/Training	160 00			1000 00	1010 00	10 00
010-696-430	Advertising/Publications		160 00	Per Judy Isaacs	500 00	340 00	160 00

Approved By

Date

Item # 15

015-610-573	Capital Outlay	2,180 00	2,180 00	0 00	4379 00	4379 00
015-610-456	Repairs/Supplies/Workcrew			12000 00	-4379 00	-4379 00
015-621 315	Office Supplies	500 00	500 00	500 00	1000 00	500 00
015-621-339	Construction Materials	3 485 00	3 485 00	60500 00	154031 39	93531 39
015-621-423	Mobile Phones/Pagers	450 00	450 00	1650 00	2316 50	666 50
015-621-440	Electricity	500 00	500 00	1000 00	1500 00	500 00
015-621-442	Water	65 00	65 00	500 00	565 00	65 00
015-610-337	Materials/Supplies			13000 00	48200 00	35200 00
015-622 339	Construction Materials	8,500 00	8,500 00	92000 00	251111 73	159111 73
015-625-102	Emergency Repairs			8500 00	0 00	-8500 00
015-622-456	Parts/Repairs	13 900 00	13 900 00	35000 00	54500 00	19500 00
015-622-339	Construction Materials			92000 00	237211 73	145211 73
015-623-354	Tires & Tubes	500 00	500 00	5700 00	12849 54	6949 54
015-623-339	Construction Materials			35000 00	86070 81	51070 81
015-624-339	Construction materials	1 190 40	1 190 40	115000 00	122480 40	7480 40
015-620-624	Permanent Road Pct 4			50000 00	48809 60	1190 40
015-624-458	Parts & Repairs	2 900 00	2 900 00	38000 00	55900 00	17900 00
015-624-339	Construction materials	2 000 00	2 000 00	115000 00	124480 40	9480 40
015-624-490	Miscellaneous			5511 11	76 11	5435 00
015-624-339	Construction Materials	4 500 00	4 500 00	115000 00	128980 40	13980 40
015-624-354	Tires & Tubes			10000 00	7500 00	2500 00
015-624 338	Culverts			9000 00	7000 00	2000 00
051-645-351	Equipment Repairs	700 00	700 00	1200 00	2500 00	1300 00
051-645-356	Pest Control	114 17	114 17	500 00	864 17	364 17
051-645-334	H B Meal Delivery	2 500 00	2 500 00	4000 00	8500 00	4500 00
051-645-441	Gas & Heat			7000 00	4500 00	2500 00
051-645-490	Miscellaneous	350 00	350 00	350 00	0 00	350 00
051-645-572	Equipment/Furnishings	464 17	464 17	5000 00	4535 83	-464 17
094-426-435	Restoration/Automation/Preservation	4 092 90	4 092 90	9000 00	13082 90	4092 90
094-426-437	Computer Network			27444 00	23351 80	-4090 90
			<u>70 512.86</u>			

Approved By

Date

POLK COUNTY  
By Bill Law County Auditor

Budget Amendment  
#2002 21

August 13 2002

Fund Account	Description	Increase	Decrease	Comments	Original Budget	Amended Budget	Net Change
010-330-697	Delcog Enforcement Grant		5783 00	Reverse entry from 2002 19/corr line item #			
010-330-693	Delcog Enforcement Grant	5 793 00		Enter correct line item #			
010-390-696	Fema-Engt Management		4189 76	Reverse entry from 2002 20/corr line item #			
010-370-693	Fema-Engt Management	-4 199 76		Enter correct line item #			
010-370-630	Indigent Health Care Reimbursement	-82 565 87		Per Bill Law	0 00	-82565 87	-82 565 87
010-455-203	Retirement	273 16		Buyback Retirement/M Coppock /per Bill Law	3962 45	4235 61	273 16
010-457-203	Retirement	2 763 00		Buyback retirement/B Fortune/per Bill Law	4593 35	7356 35	2 763 00
010-650-203	Retirement	8,252 00		Buyback retirement/W Bobinger/Per Bill Law	1162 99	9414 99	8 252 00
010-271-000	General Fund Balance		11288 16	Per Bill Law	0 00	0 00	0 00
010-691-405	Autopsies	5 080 00		Per Judge Thompson	25000 00	30080 00	5 080 00
010-271-000	General Fund Balance		5080 00	Per Judge Thompson	0 00	0 00	0 00
010-342-600	Insurance Claims Reimbursement	9,242 88		Ck from TAC Ins/Jay Barbee s Wreck	0 00	-41700 32	-41 700 32
010-687-456	Repairs/Supplies		9242 88	Ck from TAC Ins/Jay Barbee s Wreck	1850 00	11092 88	9 242 88
010-342-600	Insurance Claims Reimbursement	1 408 74		Ck from TAC Ins/Sheriff Dept	0 00	-43109 06	-43 109 06
010-560-450	Repairs/Vehicles/Ins		1408 74	Ck from TAC Ins/Sheriff Dept	0 00	5816 18	5 816 18
015-369-100	Reimbursement for Materials	-5 000 00		ck from Lake Lv Estates#1/Per Comm Willis	0 00	-87205 33	-87 205 33
015-620-621	Permanent Road		5000 00	ck from Lake Lv Estates#1/Per Comm Willis	50000 00	58000 00	58 000 00
015-369-200	Reimbursement for Materials	-31 680 00		ck from Idlewide Estates/per Comm Smith	0 00	124901 80	124 901 80
015-369-200	Reimbursement for Materials	25 929 93		Ck from Yeypon Cove Pro/Per Comm Smith	0 00	150831 73	150 831 73
015-369-200	Reimbursement for Materials	180 00		Ck from City of Onalaska /Per Comm Smith	0 00	151011 73	151 011 73
015-622 339	Construction Materials	57 789 93		cks from various/Per Comm Smith	92000 00	242611 73	150 611 73
015-620-622	Permanent Rd Pct 2	24 004 67		Rebudget balance left from FY01/Per Bill Law	50000 00	84004 67	34 004 67
015-271-000	Road & Bridge Fund Balance		24 004 67	Rebudget balance left from FY01/Per Bill Law	0 00	0 00	0 00

Approved By  
Date

*Item # 16*

POLK COUNTY  
By: Bill Law County Auditor

Budget Amendment  
#2002 21

August 13 2002

VOL 48 PAGE 850

015-364-300	Sale of surplus Pct. 3	-408 80				-408 80		
015-623-354	Tires & Tubes	408 80				12149 54		6 449 54
032-344-601	Santek Contract Payments	119 086 91				119086 91		119 086 91
047 333-475	D A Harris County Revenue		23 000 00				0 00	23 000 00
047-475-405	Expert Witness Fees		23 000 00				0 00	23 000 00
048-330-475	D A Harris Co Revenue	23 000 00				23000 00		23 000 00
048-476-400	Miscellaneous Expense	23 000 00				23000 00		23 000 00

234 933 67

112 017 41

Differences to revenues & collections of prior  
emergencies


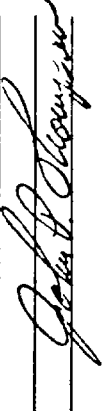
Approved By  
Date

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
012 ELECTED OFFICIALS FEE ACCOUNTS	5 387 25
TOTAL OF ALL FUNDS	5 387 25

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT


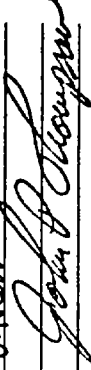
W H LAW  
 COUNTY AUDITOR  
 JOHN P THOMPSON  
 COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	400 28
TOTAL OF ALL FUNDS	400 28

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

  
 W. H. LAW  
 COUNTY AUDITOR  
  
 JOHN P. THOMPSON  
 COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	63 979 01
011 HOTEL OCCUPANCY TAX FUND	1 134 10
015 ROAD & BRIDGE ADM	14 118 40
051 AGING DEPT	99 00
070 ENV SERVICE - 94 CO ISSUE	13 974 64
094 COUNTY RECORDS MGMT FUND	1 455 02
TOTAL OF ALL FUNDS	94 761 17

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

COUNTY AUDITOR

JOHN P THOMPSON

COUNTY JUDGE

*W H Law*

*John P Thompson*

TOTAL L ITEMS  
AMOUNT  
62 846 84

ACH \$

DATE

ITEM/REASON

62,846.84  
TOTAL ITEMS WRITTEN  
GRAND TOTAL AMOUNT

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

*William H. Law*

W H LAW

COUNTY AUDITOR

*John P. Thompson*

JOHN P THOMPSON

COUNTY JUDGE



DATE 07/24/2002 TO 07/24/2002

ACH CLAIMS LIST  
TOTAL ALL ITEMS

CHK107 PAGE 2

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	ACH #	AMOUNT
			TOTAL ITEMS WRITTEN			633 00
			GRAND TOTAL AMOUNT			633 00

**\$633 00**

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

*William H Law*

COUNTY AUDITOR

*John P Thompson*

JOHN P THOMPSON

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
028 POLK COUNTY HISTORICAL COMM	80 00
TOTAL OF ALL FUNDS	80 00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW  
 COUNTY AUDITOR  
 JOHN P THOMPSON  
 COUNTY JUDGE

*William H. Law*  
*John P. Thompson*

CHECK # 171492

\*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VO D \*\*\* VOID \*\*\* VOID \*\*\*  
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 BANK ACCT MAIN 07 25/2002 ( 54 00  
 \*\*\*\*\*6 00

HOOD/ ALMA ROSIE

RT 2 BOX 63R TX 75960-0094  
MOSCOW

CHECK # 171492

010-435-485 GENERAL FUND APR 15 6 00  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VO D \*\*\* VOID \*\*\* VOID \*\*\*  
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SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	998 39
015 ROAD & BRIDGE ADM	578 38
051 AGING DEPT	8 13
TOTAL OF ALL FUNDS	1 584 90

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

*W H Law*

COUNTY AUDITOR

JOHN P THOMPSON


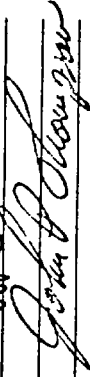
*John P. Thompson*

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
051 AGING DEPT	237 00
TOTAL OF ALL FUNDS	----- 237 00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT


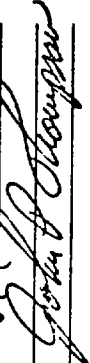
  
 W. H. LAN  
 COUNTY AUDITOR  
  
 JOHN P. THOMPSON  
 COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
012 ELECTED OFFICIALS FEE ACCOUNTS	5 369 50
TOTAL OF ALL FUNDS	5 369 50

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W. H. LAW  
 COUNTY AUDITOR  
 JOHN P. THOMPSON  
 COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	76 466 42
015 ROAD & BRIDGE ADM	19 415 40
027 SECURITY FUND	400 28
051 AGING DEPT	800 56
101 ADULT SUPERVISION	7 819 83
108 CCP - SURVEILLANCE	1 129 95
109 SPECIALIZED CASELOAD CCP	400 28
184 JUVENILE PROBATION	800 56
185 CCAP - JUVENILE PROBATION	3 230 98
TOTAL OF ALL FUNDS	110 464 46

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

COUNTY AUDITOR

JOHN P THOMPSON

COUNTY JUDGE

*[Signature]*  
 \_\_\_\_\_  
*[Signature]*  
 \_\_\_\_\_

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	3 57 24
010 ROAD & BRIDGE ADM	1 016 21
051 AGING DEPT	101 75
059 JUDICIARY FUND	2 384 90
101 ADULT SUPERVISION	6 51 47
103 CC - SURVEILLANCE	51 00
18 CCAP - JUVENILE PROBATION	17 75
TOTAL OF ALL FUNDS	23 479 27

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW *William H Law*

COUNTY AUDITOR

JOHN P THOMPSON *John P Thompson*

COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
012 ELECTED OFFICIALS FEE ACCOUNTS	5 215 62
TOTAL OF ALL FUNDS	5 215 62

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W. H. LAM  
 COUNTY AUDITOR  
 JOSEPH P. THOMPSON  
 COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	3 157 82
015 ROAD & BRIDGE ADM	659 42
027 SECURITY FUND	30 00
051 AGING DEPT	37 00
101 ADULT SUPERVISION	1 199 60
108 CCP - SURVEILLANCE	350 50
184 JUVENILE PROBATION	125 00
185 CCAP - JUVENILE PROBATION	526 36
TOTAL OF ALL FUNDS	6 085 70

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

COUNTY AUDITOR

JOHN P THOMPSON

COUNTY JUDGE

*Adrian H. Law*  
 \_\_\_\_\_  
*John P. Thompson*  
 \_\_\_\_\_  
 \_\_\_\_\_

DATE 08/01/2002 TO 08/01/2002

ACH CLAIMS LIST

CHK107 PAGE 13

TOTAL ALL ITEMS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	ACH #	AMOUNT
					273	

\$ 60,263.35 TOTAL ITEMS WRITTEN  
 GRAND TOTAL AMOUNT

58  
 60 263 35

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

COUNTY AUDITOR

JOHN P THOMPSON

COUNTY JUDGE

*[Handwritten Signature]*  
 \_\_\_\_\_  
*[Handwritten Signature]*  
 \_\_\_\_\_  
 \_\_\_\_\_

TOTAL ALL ITEMS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	ACH # 274	AMOUNT
-------------	-----------	--------------	-------------	------	-----------	--------

TOTAL ITEMS WRITTEN  
 GRAND TOTAL AMOUNT

191 330 96

48 PAGE 866

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW  
 COUNTY AUDITOR  
 JOHN P THOMPSON  
 COUNTY JUDGE

*[Signature]*

*[Signature]*

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
051 AGING DEPT	107 00
TOTAL OF ALL FUNDS	-----
	107 00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

*W. H. Law*  
 \_\_\_\_\_  
*John P. Thompson*  
 \_\_\_\_\_

W H LAW

COUNTY AUDITOR

JOHN P THOMPSON

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
028 FOLK COUNTY HISTORICAL COMM	598 63
TOTAL OF ALL FUNDS	598 63

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

*W. H. Lan*

W H LAN

COUNTY AUDITOR

*John P. Thompson*

JOHN P THOMPSON

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	62 255 85
015 ROAD & BRIDGE ADM	1 479 21
027 SECURITY FUND	60 00
049 DISTRICT ATTY HOT CHECK FUND	263 17
051 AGING DEPT	2 300 61
061 DEBT SERVICE FUND	52 096 65
088 JUDICIARY FUND	1 137 20
093 CO CLERK RECORDS MGMT FUND	14 62
TOTAL OF ALL FUNDS	119 607 31

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

*William H. Law*

COUNTY AUDITOR

*John P. Thompson*

JOHN P THOMPSON

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	78 558 22
015 ROAD & BRIDGE ADM	105 811 64
027 SECURITY FUND	25 00
040 LAW LIBRARY FUND	733 25
049 DISTRICT ATTY HOT CHECK FUND	109 00
051 AGING DEPT	9 494 94
061 DEBT SERVICE FUND	6 355 35
093 CO CLEPK RECORDS MGMT FUND	737 24
<b>TOTAL OF ALL FUNDS</b>	<b>201 824 64</b>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

*William F. Law*

W H LAW

COUNTY AUDITOR

*John P. Thompson*

JOHN P THOMPSON

COUNTY JUDGE

ADDITIONAL



SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
012 ELECTED OFFICIALS FEE ACCOUNTS	6 827 00
TOTAL OF ALL FUNDS	6 827 00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W K LAW  
 COUNTY AUDITOR  
 JOHN P THOMPSON  
 COUNTY JUDGE

*W K Law*

*John P. Thompson*

DATE 08/09/2002 CHECK REGISTER FROM: 000514 TO: 000514 CHECK PAGE 1  
 LIVE CHECKS BANK ACCOUNT: CORBANGING

ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	DATE	PO NO	AMOUNT	CHECK
2002 051 207 300	DUE TO FIRST STATE BANK	8/5 8/9/02	08/09/2002		215 70	
2002 051 207 300	DUE TO FIRST STATE BANK	8/1 8/5/02	08/09/2002		154 99	
					370 69	514

TOTAL CHECKS WRITTEN 370 69  
 TOTAL VOID CHECKS 0 00  
 TOTAL CHECK AMOUNT 370 69

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	2 076 00
TOTAL OF ALL FUNDS	2 076 00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

V H LAW

COUNTY AUDITOR

JOHN P THOMPSON

COUNTY JUDGE

*[Signature]*  
*[Signature]*

Vendor	Amount	Explanation
A TO Z TIRE & BATTERY INC	\$ 182 00	R&B#3
ACS	\$ 4 092 11	DIST CLK/RECORDS MGT
AMBEAUX/ LOUIS PABS	\$ 152 47	INDIGENT CARE
ANGELINA DIAGNOSTIC	\$ 107 22	INDIGENT CARE
ANGELINA DIAGNOSTIC	\$ 7 64	JAIL INMATE
BEST AIR CONDITIONING	\$ 144 00	AGING
BROOKSHIRE BROTHERS LTD	\$ 202 75	JAIL INMATE
CAMPBELL UROLOGY	\$ 240 63	INDIGENT CARE
COUNTY & DISTRICT CLERK S ASSO	\$ 80 00	DISTRICT CLERK
CITY OFFICE & TEACHER SUPPLY	\$ 15 90	R&B#1
CHOICE POINT SERVICE INC	\$ 358 00	DISTRICT ATTY/ SPL PROS
DELOACH/ GEORGE DR	\$ 196 11	INDIGENT CARE
DYNACARE LABORATORIES	\$ 76 06	INDIGENT CARE
EAST TEXAS ASPHALT CO LTD	\$ 561 96	R&B#4
FEDERAL COURT REPORTORS OF SAN ANTONIO	\$ 154 00	DISTRICT ATTY/ SPL PROS
FEDERAL EXPRESS	\$ 87 36	DISTRICT ATTY/ SPL PROS
GUY S AUTO	\$ 400 73	R&B#2
HOOT'S LOADER SERVICE	\$ 3 600 00	R&B#2 PERMMANT RD
HOOT'S LOADER SERVICE	\$ 9 722 00	R&B#2 LATERAL RD
HOOT'S LOADER SERVICE	\$ 6 658 00	R&B#2
HOOT S LOADER SERVICE	\$ 1 620 00	R&B#4
INDUSTRIAL CHEMICAL CLEANER INC	\$ 43 55	R&B#2
ISAACS JUDY B	\$ 275 25	PERSONNEL OFFICE
JOHN S HOLLENAN	\$ 208 44	DISTRICT ATTY/ SPL PROS
KIMBALL MIDWEST	\$ 451 78	R&B#4
LABCORP OF AMERICA HOLDINGS	\$ 251 16	INDIGENT CARE
LAKE LIVINGSTON TOURISOM COUNCIL	\$ 2 780 08	HOTEL OCCUPANCY
LEGGETT PLUMBING	\$ 443 08	AGING
LIVINGSTON PHYSICAL THERAPY	\$ 224 88	INDIGENT CARE
LUFKIN PATHOLOGY	\$ 4 055 00	AUTOPSIES
M&M AUTO SUPPLY #	\$ 426 01	R&B#2
MALIADI & REDDY DR	\$ 43 91	INDIGENT CARE
MEMORIAL MEDICAL CNETER LIVINGSTON	\$ 1 966 03	INDIGENT CARE
MEMORIAL MEDICAL CNETER LIVINGSTON	\$ 403 30	JAIL INMATE
MUSIC MOUNTIAN	\$ 13 50	JURY
MUSTANG TRACTOR & EQUIPMENT CO	\$ 1 253 00	R&B#4
MUSTANG TRACTOR & EQUIPMENT CO	\$ 10 307 75	R&B#2
OIL CITY TRACTORS INC	\$ 206 94	R&B#2
OIL CITY TRACTORS INC	\$ 206 94	R&B#4
OMNI HOTELS	\$ 250 70	DISTRICT CLERK
CHUCK S DIESEL SERVICE	\$ 735 00	R&B#2
PINTO CONSTRUCTION INC	\$ 32 032 08	R&B#1/PERM & TAYLOR LK
POLK CENTRAL APPRAISAL DISTRICT	\$ 54 735 00	APPRAISAL DISTRICT
POLK COUNTY CHAMBER OF COMMERCE	\$ 1 000 00	HOTEL OCCUPANCY
POLK COUNTY CHAMBER OF COMMERCE	\$ 7 992 74	HOTEL OCCUPANCY
POLK COUNTY RAP FUND	\$ 4 092 11	TRANSFER FROM GENERA
POLK COUNTY TRACTOR	\$ 78 17	R&B#2

Page - 1

Addendum Schedule of Bills for Court Dated 08/13/02  
FY-02

QUALITY WHOLESALE TIRES	\$ 959 80	R&B#3
RANDALL MEDICAL CLINIC	\$ 1 252 80	INDIGENT CARE
SAMUEL/ V R DR	\$ 150 57	INDIGENT CARE
SCRIPT CARE INC	\$ 5 998 93	INDIGENT CARE
SCRIPT CARE INC	\$ 235 14	JAIL INMATE
SPECTOR/ MARC DR	\$ 65 47	INDIGENT CARE
AUTRY S A 1 ADVERTISING SPECIALTIES	\$ 15 50	R&B#1
TEXAS ASSOCIATION OF CHILD SUPPORT REG	\$ 150 00	DISTRICT CLERK
TEXAS NATURAL RESOURCE CONS COMM	\$ 315 00	COMMISSIONERS CRT
THE HEART INSTITUTE	\$ 1 441 92	INDIGENT CARE
TOLLS/ RONALD DR	\$ 953 16	INDIGENT CARE
TRINITY MATERIALS	\$ 5 613 36	R&B#4
UNIVERSITY OF TEXAS MEDICAL BRANCH	\$ 7 137 87	INDIGENT CARE
WILLIAMS/ KERRI	\$ 298 43	AGING LIVINGSTON
BILL WILLIS	\$ 1 944 02	DISTRICT ATTY/ SPL PROS
	<u>\$ 179 667 31</u>	

*John P. Thompson*

*Page - 2*

JULY 24 THROUGH AUGUST 13, 2002

DATE

*Ann #18*

NO	EMPLOYEE	DEPT	J.P. #2	JOB DESCRIPTION	TYPE OF EMPLOYMENT	GROUP STEP & WAGE	ACTION TAKEN
(1)	TIMBERLEE NICOLE DAVIES	PERSONNEL	#102	SECRETARY	TEMPORARY PART TIME	(9(1)) \$7.00 HRL	NEW HIRE EFFECTIVE 06/14/2002
(2)	CYNTHIA SLADE	PERSONNEL	#102	SECRETARY	LABOR POOL -900 HRS	9(1) \$7.94	RE-HIRE EFFECTIVE 08/14/2002
(3)	SHEILA PACE	SOCIAL SERVICES	#103	SECRETARY II	REGULAR FULL TIME	12/1 \$19,161.61	NEW HIRE EFFECTIVE 03/18/2002
(4)							
(5)							
(6)							
(7)							
(8)							
(9)							
(10)							
(11)							
(12)							
(13)							
(14)							
(15)							

ADDITIONAL

**HOOT'S LOADER SERVICE**  
 P O Box 34  
 OAKHURST, TEXAS 77359-0034  
 409-377-4982 (PH) 409-825-6392

VOL 48 PAGE 877  
**INVOICE** 001136

Invoice Date <i>July 31, 2002</i>	Your Order No	Our Order No
--------------------------------------	---------------	--------------

**SOLD TO**

- Bobby Smith Pct. 2*
- P O. Box 1388*
- Onalaska, Texas 77360-1388*

SHIPPED TO\* (if other than SOLD TO)

- .
- .
- .

Date Shipped	Salesperson	Terms	Shipped Via	FOB
Description		Unit Price		
<i>2,082</i>	<i>Hand Road Base @ 7.50</i>			<del>15,200.00</del>
<u><i>984</i></u>	<u><i>41 x 24 x 7.50 =</i></u>			<u><i>7380 00</i></u>
	<i>Twin Hella \$3600<sup>00</sup> - permanent</i>			
	<i>THANK YOU !</i>			<i>10,200.00</i>

Reorder Item #NVR727 The Drawing Board P O Box 2944 Hartford, CT 06104 2944  
 ©EQI 1982 Printed in U.S.A.

FOLD AT ( ) TO FIT DRAWING BOARD 2 1/2" VIEW ENVELOPE # EW50W

ORIGINAL

*Item #20*

VOL 48 PAGE 878